Help with your Assessments and Examinations in Canvas

How do I submit my assessments in Canvas?

You can submit online assignments in Canvas using several submission types.

Check the **Canvas Student Guide** to help you submit your assignments.

What is the Assessment Criteria?

Your Course Lead may include a rubric as part of your assignment. This is a set of criteria used to grade your assignment.

Before submitting, use the Rubric to evaluate your own work and make sure your assignment fulfils your Course Lead's requirements.

Check how to view the rubric

How do I report mitigating circumstances or request an extension?

If you are unable to submit assignments on time or complete examinations due to circumstances such as illness, personal issues, or unexpected events, you will need to report to your Course Lead or contact your **School Student Support and Wellbeing team** as soon as possible.

Your local support team can advise the deadline for requesting mitigating circumstances or extensions.

Can I resubmit an assignment if my previous submission contained errors?

Depending how your Course Lead has set up the assignment, you may be able to resubmit if the deadline date has not passed.

Contact your local Assessment and Progression team who can advise and support with the resubmission process. Find details of your Assessment team through your **Student Support Hub** or **Doctoral Academy**.

How do I access my grades and feedback in Canvas?

Feedback and marks are released in Canvas through the Grades area.

The Grades page in a course displays all current grades for all course assignments. You can also view scoring details, comments and rubrics. If your Course Lead is using multiple grading periods, you can also filter grades by Grading Period.

Click for more info

Who should I contact about any DASS queries?

For DASS support with assessment and examinations, you can contact your **Disability Adviser or DASS Caseworker** or contact your **School Student Support and Wellbeing team**.

What should I do if I have any technical issues?

Your first point of reference for any technical issues is IT Services. **Raise an IT ticket here**.

Canvas support is available for non-University specific queries such as, "I can't upload my assignment because the file type isn't accepted." Access via the **Help** menu in your Canvas navigation pane.